Army Regulation 700–141

Logistics

Hazardous Materials Information System (HMIS) (RCS DD-FM&P(A,Q, &AR) 1486)

Headquarters
Department of the Army
Washington, DC
1 July 1997

UNCLASSIFIED

SUMMARY of CHANGE

AR 700-141
Hazardous Materials Information System (HMIS) (RCS DD-FM&P(A,Q,&AR) 1486)

This regulation has been completely rewritten to update information on Army input to and use of the DoD Hazardous Materials Information System (HMIS). This regulation--

o Revises responsibility statements to reflect current organizational structures (para 4).

o Requires MACOM Commanders to establish HMIS Control Officers (para 4*k*).

o Requires Installation Commanders to establish HMIS Coordinators (para 4l).

o Expands functional uses for HMIS to include environmental reporting, pollution prevention, preventive medicine, and safety (para 6).

o Provides policy for distribution and use of HMIS CD-ROM (para 6).

o Provides policy for obtaining and processing Materiel Safety Data Sheets (para 7).

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Hazardous Materials Information System (HMIS) (RCS DD-FM&P(A,Q,&AR) 1486)

Materials Information System. It gives instructions for obtaining and processing Material Safety Data Sheets and Hazard Communication Standards compliant labeling. It implements portions of DoDI 6050.5.

Applicability. This regulation applies to the Active Army, the Army National Guard, and the U.S. Army Reserve.

Proponent and exception authority. The proponent of this regulation is the Deputy Chief of Staff for Logistics (DCSLOG). The proponent has the authority to approve exceptions to this publication that are consistent with controlling law and regulation. The proponent may delegate this approval authority.

Army management control process. This regulation contains management control provisions and identifies key management controls that must be evaluated.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior

approval from Headquarters, Department of the Army (HQDA), ATTN: DALO-SMP, 500 Army Pentagon, WASH DC 20310-0500.

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to Commander, U.S. Army Logistics Integration Agency, 54 M Avenue, Suite 4, ATTN: LOIA-FS, New Cumberland, PA 17070-5007.

Distribution. Distribution of this publication is made in accordance with the Initial Distribution Number (IDN) 092538, intended for command levels C, D, and E for the Active Army, Army National Guard, and U.S. Army Reserve.

Togo D. West, Jr.
Secretary of the Army

History. This printing is a revision of this regulation. Because the publication has been extensively revised, the changed portions have not been highlighted.

Summary. This regulation provides policy and procedures for Army input to and use of the Department of Defense Hazardous

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Contents (Listed by paragraph and page number)

RESERVED

1. Purpose

This regulation sets forth policies and responsibilities for Army input to and use of the Department of Defense Hazardous Materials Information System (DoD HMIS). It applies to all hazardous material (HAZMAT) managed, procured, or manufactured by the Department of the Army (DA).

2. References

Required and related publications are listed in appendix A.

3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

4. Responsibilities

a. The Assistant Secretary of the Army (Installations, Logistics, and Environment) promulgates policy and provides executive oversight of Army compliance with statutory requirements and Department of Defense directives under the DoD Hazard Communication and Environmental Security Programs.

b. The Assistant Secretary of the Army (Research, Development and Acquisition) will ensure program executive officers and program/project/product/system managers—

(1) Identify HAZMAT managed, and/or HAZMAT that is part of the items managed.

(2) Obtain and submit Material Safety Data Sheet (MSDS) and label data in accordance with this regulation.

c. The Office of the Chief of Staff, U.S. Army, through the Director of Army Safety, will exercise staff supervision over functions performed by Army safety elements in support of the DoD HMIS Program and the DoD Hazard Communication Program.

d. The Deputy Chief of Staff for Logistics (DCSLOG) is the DA office of primary responsibility for Army participation in the DoD HMIS Program. The DCSLOG will—

(1) Act as the administrative focal point for the issuance of policy and guidance concerning Army participation in the DoD HMIS.

(2) Monitor Army-wide compliance with established policies, procedures, and schedules to facilitate full participation in the DoD HMIS.

e. The Commanding General, U.S. Army Medical Command has Army staff supervision over the health aspects of the HMIS Program and will designate the U.S. Army Center for Health Promotion and Preventive Medicine (USACHPPM) as the Army Health and Safety technical focal point for Army participation in the DoD HMIS.

f. The Commander, USACHPPM will—

(1) Ensure all aspects of the MSDS pertinent to worker health and safety are technically accurate, complete, consistent, and reasonable and are in compliance with the requirements of the Hazard Communication Standard (HCS).

(2) Perform entry procedures for input of health, safety, and ingredient information for each item described on a manufacturer's MSDS and hazard warning label, to the DOD HMIS.

(3) Serve as a technical resource for safety and health information for Army DOD HMIS users in the field.

g. The CG, U.S. Army Materiel Command (USAMC) will—

(1) Ensure all contracts for procurement or development of USAMC-managed weapon systems and products require MSDS and hazard warning labels from suppliers per latest revisions of Military Standard (MIL-STD) 129; Federal Standard (FED-STD) 313; the Federal Acquisition Regulation (FAR) Part 23, Subpart 23.3; and the DoD Federal Acquisition Regulation Supplement (DFARS) Part 223, Subpart 223.3.

(2) Ensure that MSDS and hazard warning label data obtained per (1) above are complete and are forwarded to the the MSDS processing point of the managing service for inclusion in the DoD HMIS. Service focal points are listed in appendix B.

h. The Chief, Logistics Support Activity Packaging, Storage, and Containerization Center (LOGSA PSCC) will—

(1) Act as the Army operational coordinator and technical focal point for transportation data in the DoD HMIS.

(2) Perform surveillance on data recorded in the DoD HMIS file and provide discrepancies to the major Army commands (MACOMs) for corrective action. The activity commander will also inform the DCSLOG of MACOMs not in compliance with this regulation.

(3) Develop complete statistical reports of HAZMAT data recorded in the DoD HMIS and provide this data as required to requesting activities.

(4) Provide special services such as file extracts on an as requested basis. Extract information from the DoD HMIS for dissemination and use in Army logistics and/or other information management systems as needed.

(5) Coordinate the MACOM approved distribution list for the DoD HMIS (DOD 6050.5–LR) Compact Disk-Read Only Memory (CD-ROM) for submission to the U.S. Army Publications and Printing Command.

(6) Provide technical guidance and assistance to Army component activities on the transportation data contained in the DoD HMIS.

i. The Commander, USAMC LOGSA Logistics Data Management Center will initiate action for national stock number (NSN) assignment, for a Defense Logistics Agency- or General Services Agency-managed and identified HAZMAT item. This is done upon receipt of a DA Form 1988–R (Request for review of an Item), from an Army activity having at least two demands for such item within a 180-day period.

j. MACOM Commanders and State Adjutants General will—

(1) Ensure their organizational structures are supportive of the DOD HMIS goals and the responsibilities listed in 1 below.

(2) Ensure installations, activities, and units comply with policies and procedures of this regulation.

k. MACOM Commanders will appoint a MACOM HMIS control officer who will—

(1) Approve requests for distribution of the –LR version of DoD HMIS CD-ROM and forward to LOGSA PSCC.

(2) Act as MACOM focal point for HMIS issues.

l. Installation/activity/unit commanders will—

(1) Include effective participation in DoD HMIS as part of the Pollution Prevention Plan developed per AR 200–1 and written hazard communication plan developed in accordance with DODI 6050.5.

(2) Identify a primary installation or activity point of contact (HMIS coordinator) in pollution prevention and written hazard communication plans. This coordinator will ensure HMIS actions are accomplished per this regulation. The coordinator will also ensure that HMIS actions are properly coordinated among logistics, procurement, safety, occupational health, environmental, and any other applicable offices.

(3) Whenever possible, place HMIS CD-ROM information on local area network (LAN) and reduce the number of copies needed.

(4) Ensure all subordinate activities comply with this regulation.

5. General

The HMIS is a DoD data base to assist personnel who manage or use HAZMAT. It contains safety, health, packaging, labeling, transportation and disposal information concerning materiel used by DoD activities. The DoD HMIS is administered by the Defense Logistics Agency (DLA) and data is input by DoD components. The primary source of the information in DoD HMIS comes from the manufacturer's MSDS. The HMIS is published in CD-ROM as DoD 6050.5–L and DoD 6050.5–LR. These publications are identical except that DoD 6050.5–LR contains information that has been designated as proprietary information by the manufacturer.

6. Use and distribution of HMIS

a. The HMIS may be used to support compliance with DoDI 6050.5, AR 40–5, AR 200–1, AR 385–10, AR 710–2, TM 38–410 (Joint), DLAM 4145.11, Executive Order (EO) 12196, EO 12856, and EO 12873.

b. Information from the DoD HMIS CD-ROM will be available to all employees and military members prior to start of any work involving HAZMAT in accordance with the activity hazardous communication and pollution prevention plans.

c. Activities that require distribution of the DoD HMIS CD-ROM must register for initial distribution. Distribution is made quarterly and therefore, the publication is not available from stock. The DoD HMIS CD-ROM is mailed directly to the address associated with the publication account code on file with the U.S. Army Publications and Printing Command (USAPPC). Distribution procedures are procedures are as follows:

(1) Activities will normally request distribution for the unrestricted version of the DoD HMIS CD-ROM, DoD 6050.5–L. It is available through normal publication channels. Prepare a DA Form 12–04–E (Subscription Numbers, Part I (Miscellaneous Administrative Publications and Posters) citing the initial distribution number (IDN) 040610, in accordance with DA Pam 25–33 procedures.

(2) Activities that require access to the DoD 6050.5–LR must obtain approval from their MACOM. MACOM HMIS control officers will approve only personnel with a need to know. Access to this version is restricted because it contains proprietary item ingredient data that must be protected for legal and national security reasons. Only emergency response, environmental, and health and safety functionals require access to this data. Requests for the –R version will be submitted with a publication account code and justification to the MACOM control officer for approval. Addresses for MACOM control officers are listed in appendix C. MACOM control officers will forward approved requests to—

Chief, USAMC LOGSA
Packaging, Storage, and Containerization Center
ATTN: AMXLS-TP-T
11 Hap Arnold Blvd.
Tobyhanna, PA 18r66-5097

LOGSA PSCC will coordinate the MACOM approved distribution list for the –LR version of the DoD HMIS CD-ROM for submission to the USAPPC.

d. All personnel with access to DOD 6050.5–LR will ensure that proprietary information is not released outside of the U.S. Government. MSDSs printed from DOD 6050.5–LR (CD-ROM) will not show proprietary data except for use by Government personnel with a need to know. Proprietary data will be protected per AR 25–55, chapter 5.

e. Freedom of Information requests for proprietary data will be forwarded to—

• DCSLOG
• ATTN: DLAO-SMP
• 500Army Pentagon
• Washington, DC 20310-0500

DALO-SMP will forward approved requests to DLA for final processing and approval.

f. HAZMAT received by Army activities without MSDS and hazard warning labels will not be issued or used pending receipt of MSDS and hazard warning labels. The procuring activity is responsible for obtaining MSDS and hazard warning labels expeditiously.

g. Receiving activities will identify and process incoming HAZMAT per TM 38–410. These activities will verify that the materiel is accompanied by MSDS and hazard warning labels. If data is missing or incomplete, the receiving activity will check HMIS and local files for data. If data is not located, the materiel will not be issued or used until complete data is obtained as follows:

(1) If receipt is from local purchase, the receiving activity will notify the procuring activity. The procuring activity will contact the supplier and attempt to obtain the MSDS and hazardous chemical warning labels within 48 hours. MSDS and labels obtained will be processed per paragraph 7.

(2) If receipt is from the standard supply system, receiving activity will submit a Standard Form (SF) 364, Report of Discrepancy, to the ICP in accordance with AR 725–50, Requisitioning, Receipt, and Issue System, and established procedures for receipts with item technical data marking discrepancies.

(3) If MSDS and labels cannot be obtained, either take additional action to obtain MSDS and labels in accordance with installation hazard communication or pollution prevention plans, or return material to the supplier.

h. For items in the Federal Logistics Information System (FLIS) that are managed by DLA, the General Services Administration (GSA), and the other military services, MSDS and transportation data will be obtained from the DoD HMIS.

i. Suspected errors in MSDS data contained in the HMIS will be referred to the appropriate MSDS processing point listed in appendix B.

7. Obtaining and Processing MSDS

a. The material management or supply function, at all levels, will initiate action to incorporate within the contract the requirement to obtain an MSDS and hazard warning label from the contractor. In the case of research and development or initial production contracts, the organization responsible for submitting contract data item requirements for safety and health information will request that the contract contain safety data clause from FAR Part 23, Subpart 23.3 and DFARS Part 223, Subpart 223.3.

b. All Army procuring activities will require an MSDS and hazard warning label from each contractor or supplier for each hazardous or potentially hazardous item procured prior to award of contract in accordance with latest revisions of MIL-STD 129, FED-STD 313, FAR Part 23, Subpart 23.3, and DFARS Part 223, Subpart 223.3.

c. The procuring activity will review MSDS and hazardous warning labels for completeness and submit to the focal point of the managing service (see appendix B) in a timely manner. Local distribution will be in accordance with the activity hazard communication and pollution prevention plans.

d. Activities requesting procurement of part numbered items that are hazardous will also request NSN assignment. Cataloging procedures, as outlined in AR 708–1, will be used to obtain an NSN for each hazardous item procured. MSDS for items purchased as part numbers will be annotated with the assigned NSN prior to submission to the appropriate service processing point listed in appendix B.

e. LOGSA PSCC will—

(1) Verify MSDS and hazard warning labels comply with FED-STD 313 and forward a copy to USACHPPM for appropriate action.

(2) Establish and assign the proper shipping name codes for new articles and substances contained within the International Air Transport Association, International Maritime Organization Dangerous Goods Code, Title 49, Code of Federal Regulations (CFR), and Air Force Joint Manual (AFJM) 24–204/NAVSUP PUB 505/Marine Corps Order (MCO) P4030.19F/DLAM 4145.3/TM 38–250, Preparing Hazardous Materials for Military Air Shipment, for use in the DoD HMIS.

(3) Develop transportation data for HAZMAT to be entered into the DOD HMIS with the corresponding MSDS data.

(4) Forward transportation data by appropriate entry procedures to DLA for input into the DoD HMIS.

f. USACHPPM will—

(1) Review all aspects of the MSDS pertinent to worker health, safety and hazardous chemical warning labels for technical accuracy, completeness, consistency, and reasonableness and for compliance with the requirements of the HCS.

(2) Survey HMIS or manufacturers health, safety and ingredient information to sustain accurate up to date information.

(3) Forward MSDS and hazard warning label data by appropriate entry procedures to the DLA for inclusion in the DOD HMIS.

g. Hazardous chemicals manufactured within the Army will be labeled in accordance with the Occupational Safety and Health Administration (OSHA) HCS and MIL-STD 129. If required, specific

ingredients, composition, or properties may be protected and excluded from the HCS for national security reasons. Unclassified information adequate to identify hazards and protect personnel, including name and address of the Army point of contact, shall be provided to LOGSA PSCC.

8. Labeling

All HAZMAT used, stored and/or handled by Army commands and activities will be labeled in accordance with OSHA HCS, MIL-STD 129 and Army TM 38–410. The DoD hazardous chemical warning label information may be obtained from the DoD HMIS CD-ROM disk to comply with these requirements.

9. MSDS Indicator Code

The MSDS indicator code is an alpha character that indicates whether specific Army managed NSNs and MCNs require an MSDS. The code appears in the Freight Segment of the AMDF and interfacing data systems. Army Inventory Control Points will examine all NSNs they manage against tables I and II of FED-STD 313 and assign applicable code to each item in accordance with DA Pam 708–2, Cataloging and Supply Management Data Procedures for the Army Central Logistics Data Bank.

Appendix A
References

Section I
Required Publications

AR 25–55
The Department of the Army Freedom of Information Act Program. (Cited in para 6d.)

AR 40–5
Preventive Medicine. (Cited in para *6a.*)

AR 200–1
Environmental Protection and Enhancement. (Cited in para 4*h*(1) and *6a.*)

AR 385–10
The Army Safety Program. (Cited in para *6a.*)

AR 708–1
Cataloging of Supplies and Equipment, Cataloging and Supply Management Data. (Cited in para 4*f*(4)(*a*) and 7d.)

AR 710–2
Inventory Management Supply Policy Below the Wholesale Level. (Cited in para *6a.*)

AR 725–50
Requisitioning, Receipt, and Issue System. (Cited in para *6a.*)

DA PAM 25–33
The Standard Army Publications System. (Cited in para *6a*)

DA PAM 708–2
Cataloging and Supply Management Data Procedures for the Army central Logistics Data Bank. (Cited in para 9.)

DFAR Supplement Subpart 223.3
Hazardous Material Identification and Material Safety Data. (Cited in paras 4*f*(1) and (2), 7*a*, and 7*b*.)

DoDI 6050.5
DoD Hazard Communication Program. (Cited in Summary, para 4*h*(1) and and *6a.*)

DOD 6050.5–L
Hazardous Materials Information System. (Cited in para 5 and 6*c*(1).)

DOD 6050.5–LR
Hazardous Materials Information System - Limited Restriction. (Cited in para 4*f*(3)(*f*), 5, 6*c*(2), and 6*d*.)

Executive Order 12196
Occupational Safety and Health Programs for Federal Employees. (Cited in para *6a.*)

Executive Order 12856
Federal Compliance with Right-to-Know Laws and Pollution Prevention Requirements. (Cited in para *6a.*)

Executive Order 12873
Federal Acquisition, Recycling, and Waste Prevention. (Cited in para *6a.*)

FAR, Part 23, Subpart 23.3
Hazardous Material Identification and Material Safety Data. (Cited in paras 4*f*(1), 7*a*, and 7*b*.)

Federal Standard 313
Preparation and Submission of Material Safety Data Sheets. (Cited in paras 4*f*(1), 7*b*, 7*e*(1), 7*g* and 8.) This publication may be obtained from the General Services Administration, Specification Office, Room 6662, 7th & D Streets SW, WASH, DC 20407.

MIL–STD 129
Marking for Shipment and Storage. (Cited in paras 4*f*(1), 7*b*, 7*g* and 8.)

TM 38–410 (Joint)
Storage and Handling of Hazardous Material. (Cited in para 6*a.* 6*g* and 8.)

Section II
Related Publications
A related publication is merely a source of additional information. The user does not have to read it to understand this regulation.

AR 40–61
Medical Logistics Policies and Procedures

AR 70–1
Army Acquisition Policy

AR 700–127
Integrated Logistics Support

AR 750–1
Army Materiel Maintenance Policy and Retail Maintenance Operations

TM 38–250 (Joint)
Preparing Hazardous Materials for Military Air Shipments

DOD 4500.32–R, Vol I
The Military Standard Transportation and Movement Procedures (MILSTAMP)

Title 29, CFR, Part 1910.1200
Hazard Communication

Title 40, CFR, Part 360
Environmental Protection Agency

Title 49, CFR, Parts 100–179
Transportation

ANSI Z400.1–1993
American National Standard for Hazardous Industrial Chemicals—Material Safety Data Sheets Preparation

Section III
Prescribed Forms
This section contains no entries.

Section IV
Referenced Forms

DA Form 12–04–E
Subscription Numbers, Part I (Miscellaneous Administrative Publications and Posters) (EGA)

SF 364
Report of Discrepancy

Appendix B
Service MSDS Processing Points
Air Force:AL/OEMB, 2402 EAST DRIVE, BROOKS AFB, TX 78235-5114

Army: CHIEF, USAMC LOGSA PACKAGING, STORAGE, AND CONTAINERIZATION CENTER, ATTN: AMXLS-TP-T, 11 HAP ARNOLD BLVD., TOBYHANNA, PA 18466-5097

Defense Logistics Agency: COMMANDER, DEFENSE SUPPLY CENTER RICHMOND, ATTN: DSCR-VBA, 8000 JEFFERSON DAVIS HIGHWAY, RICHMOND, VA 23297-5607

Defense Mapping Agency: DIRECTOR, DEFENSE MAPPING AGENCY, US NAVAL OBSERVATORY, BUILDING 56, WASHINGTON, DC 20305-3000

GSA (All Commodities): GSA-FSS, PAINTS AND CHEMICALS COMMODITY CENTER, ATTN: HMIS (10FTE), 400 15TH ST SW, AUBURN, WA 98001

Marine Corps: COMMANDER, NAVY ENVIRONMENTAL HEALTH CENTER, ATTN: CODE IH-HMIS, 2510 WALMER AVE, NORFOLK, VA 23513-2617

National Aeronautics and Space Administration: NATIONAL AERONAUTICS AND SPACE ADMINISTRATION, OCCUPATIONAL HEALTH CENTER, CODE NPG, WASHINGTON, DC 20546

National Security Agency: DIRECTOR, NATIONAL SECURITY AGENCY, CENTRAL SECURITY SERVICE, ATTN: CODE L542, FT. GEORGE G. MEADE, MD 20756-6000

Navy: COMMANDING OFFICER, NAVY ENVIRONMENTAL HEALTH CENTER, ATTN: CODE IH-HMIS, 2510 WALMER AVE., NORFOLK, VA 23513-2617

Postal Service: UNITED STATES POSTAL SERVICE, OFFICE OF SAFETY AND HEALTH, SAFETY MANAGEMENT DIVISION, 475 L'ENFANT PLAZA WEST, SW, WASHINGTON, DC 20260

Tennessee Valley Authority: TENNESSEE VALLEY AUTHORITY, DIVISION OF OCCUPATIONAL HEALTH AND SAFETY, 323 MULTIPURPOSE BUILDING, MUSCLE SHOALS, AL 35660

US Coast Guard: COMMANDANT (G-CSP), UNITED STATES COAST GUARD, 2100 2ND STREET, SW, WASHINGTON, DC 20593-0001

Appendix C
MACOM HMIS Control Officers

C–1. This list is current as of publication date. See the HMIS CD-ROM for current listing.

NATIONAL GUARD BUREAU: CHIEF, NATIONAL GUARD BUREAU, ARLINGTON HALL READINESS CENTER, ATTN: NGB-ARL-MT, 111 S. GEORGE MASON DR., ARLINGTON, VA 22204–1382; (703)607–7434/5; DSN 327–7434; FAX: (703)607–7488.

ARMY RESERVE: COMMANDER, U.S. ARMY RESERVE COMMAND, ATTN: AFRC-SA, 3800 NORTH CAMP CREEK PARKWAY SW, ATLANTA, GA 30331–5099; (800) 359–8483, ext 8654 or (404)629–8654/8651; FAX: (404)629–8483.

USAEUR: COMMANDER IN CHIEF, HQ U.S. ARMY, EUROPE AND SEVENTH ARMY, DCSLOG, APO AE 09014; ETS: 370–5947 or 49–6221–57–5947; FAX: 49–6221–57–6249 OR ETS: 370–6249.

U.S. FORCES COMMAND: COMMANDER, US. FORCES COMMAND, ATTN: AFPI-SO, FORT MCPHERSON, GA 30330–6000; (404) 669–5754/5586, DSN: 367–5754/5586; FAX: (404)669–6756, DSN 367–6756.

U.S. ARMY MATERIEL COMMAND: COMMANDER, U.S. ARMY MATERIEL COMMAND, ATTN: AMCSF-S, 5001 EISENHOWER AVE., ALEXANDRIA, VA 22333–0001; (703)617–5481; DSN: 767–5481; FAX: (703) 617–9469, DSN: 767–9469.

U.S. ARMY TRAINING AND DOCTRINE COMMAND: COMMANDER, U.S. ARMY TRAINING AND DOCTRINE COMMAND, ATTN: ATBO-SO, FORT MONROE, VA 23651–5000; DSN: 680–3930; (757) 727–3930; FAX: DSN 680–5409.

EIGHTH U.S. ARMY: HEADQUARTERS, EIGHTH UNITED STATES ARMY, ATTN: FKJ4-MS-LP, UNIT #15236, APO AP 96205–0009; CDRUSAEIGHT SEOUL KOR//FKJ4-MS-LP//; DDN: 011–82–2–7913–4431; DSN: 315–723–4431; FAX: 011–82–2–7913–7913; FAX DSN 315–723–7195.

U.S. ARMY PACIFIC: U.S. ARMY PACIFIC COMMAND, ATTN: APLG-MMS, FT. SHAFTER, HI 96858–5100; (808)438–8626; DSN: 438–8626; FAX: 438–1120/3460.

U.S. ARMY INFORMATION SYSTEMS COMMAND: COMMANDER, U.S. ARMY INFORMATION SYSTEMS COMMAND, ATTN: ASLO-LOD-E, FORT HUACHUCA, AZ 85613–5000; (520)538–6785; DSN: 879–6785; FAX: DSN: 879–6284.

U.S. ARMY CORPS OF ENGINEERS: HEADQUARTERS, USACE, ATTN: CESO-I, 20 MASSACHUSETTS AVE. NW, WASHINGTON, DC 20314–1000; (202)761–8566; FAX: (202)761–1369.

MILITARY TRAFFIC MANAGEMENT COMMAND: COMMANDER, MILITARY TRAFFIC MANAGEMENT COMMAND, ATTN: MTOP-OPS, 5611 COLUMBIA PIKE; FALLS CHURCH, VA 22041–5050; (703)681–6951; DSN: 761–6951; FAX: (703)681–3547; DSN: 761–3547.

U.S. ARMY CRIMINAL INVESTIGATION COMMAND: COMMANDER, U.S. ARMY CRIMINAL INVESTIGATION COMMAND, ATTN: CISP-LO-MM, 6010 6TH STREET, FORT BELVOIR, VA 22060–5506; (703)806–0327; DSN: 656–0327; FAX: (703)806–3087.

U.S. ARMY MEDICAL COMMAND: COMMANDER, U.S. ARMY MEDICAL COMMAND, ATTN: MCLO-SO, FT. SAM HOUSTON, TX 78234–6000; (210)221–8565; DSN: 471–8565/7995; FAX: DSN 471–8371.

U.S. ARMY INTELLIGENCE & SECURITY COMMAND: HQ, U.S. ARMY INTELLIGENCE AND SECURITY COMMAND, ATTN: IAPE-HR-S, 8825 BEULAH ST., FORT BELVOIR, VA 22060–5246; (703)706–2515; DSN: 235–2515; FAX: (703)806–1119.

U.S. ARMY MILITARY DISTRICT OF WASHINGTON: DEPUTY CHIEF OF STAFF FOR LOGISTICS, U.S. ARMY MILITARY DISTRICT OF WASHINGTON, ATTN: ANLG-LS, 103 THIRD AVENUE, FORT LESLEY J. MCNAIR, D.C. 20319–5053; (202) 685–2842; DSN: 325–2842; FAX: (202)685–3435.

U.S. ARMY SOUTH: COMMANDER, U.S. ARMY SOUTH, UNIT 7108, ATTN: SOLG-RF, APO AA 34004–5000;011–507–287–6606/6641; DSN: 287–6606/6641; FAX: 011–507–285–3181; DSN: 287–3181.

U.S. ARMY SPECIAL OPERATIONS COMMAND: COMMANDER, U.S. ARMY SPECIAL OPERATIONS COMMAND, ATTN: AOLO, FORT BRAGG, NC 28307–5200; (919) 432–1157 DSN: 239–1157; FAX: (919) 432–1257.

U.S. MILITARY ACADEMY: SUPERINTENDENT, UNITED STATES MILITARY ACADEMY, ATTN: MALO-SA, WEST POINT, NY 10996–5000; (914) 938–7561; DSN: 688–7561; FAX: (914) 938–7322; DSN: 688–7322.

C–2. Staff and Field Operating agencies should submit publication requests as listed below:

a. Medical staff and field operating activities submit to U.S. Army Medical Command.

b. Engineer staff and field operating activities submit to U.S. Army Corps of Engineers.

c. All other staff and field operating activities submit to DCSLOG, ATTN: DALO-SMP, WASHINGTON, D.C. 20310–0500.

Appendix D
Management Control Evaluation Checklist

D–1. Function.

Hazardous Materials Information System (HMIS).

D–2. Purpose.

The purpose of this checklist is to assist organizations using HMIS in evaluating the key management controls listed below. It is not intended to cover all controls.

D–3. Instructions.

Answers must be based on the actual testing of key management controls (e.g. document analysis, direct observation, sampling, simulation, other). Answers which indicate deficiencies must be explained and corrective action indicated in supporting documentation. These management controls must be evaluated at least every five years. Certification that this evaluation has been conducted must be accomplished on DA Form 11-2-R (Management Control Evaluation Certification Statement).

D–4. Test Questions.

a. Is a system in place to determine whether or not an MSDS and hazard warning label are required?

b. Are the applicable FAR/DFAR clauses cited in all solicitations/Request for Proposals when MSDS and hazardous chemical warning labels are required?

c. Is a system in place to ensure receipt of the MSDS and hazard warning label prior to award of contract?

d. Is a system in place to ensure that MSDS and hazard warning labels received for centrally managed NSN items are forwarded to the MSDS processing point of the managing Service for inclusion in the DOD HMIS?

D–5. Supersession.

This checklist replaces the checklist for AR 700-141 previously published in DA Circular 11-89-1.

D–6. Comments.

Help make this a better tool for evaluating management controls. Submit comments to HQDA, ATTN: DALO-SMP, WASH, DC 20310-0500.

Glossary

Section I
Abbreviations

AFJM
Air Force joint manual

AFR
Air Force Regulation

AMDF
Army Master Data File

AR
Army regulation

CD-ROM
Compact Disk-Read Only Memory

CFR
Code of Federal Regulation

DA
Department of the Army

DALO-SMP
DA DCSLOG Supply Policy Division

DCSLOG
Deputy Chief of Staff for Logistics

DFARS
DoD Federal Acquisition Regulation Supplement

DLA
Defense Logistics Agency

DLAM
Defense Logistics Agency Manual

DoD
Department of Defense

DoDI
Department of Defense Instruction

EO
Executive Order

FAR
Federal Acquisition Regulation

FED-STD
Federal Standard

GSA
General Services Administration

HAZMAT
hazardous materials

HCS
hazard communication standards

HMIS
Hazardous Material Information System

LOGSA PSCC
Logistics Support Activity Packaging, Storage, and Containerization Center

MACOM
major command

MCO
Marine Corps Order

MIL-STD
Military Standard

MSDS
Material Safety Data Sheet

NAVSUP PUB
Navy Supply Systems Command Publication

NSN
national stock number

OSHA
Occupational Safety and Health Administration

SF
standard form

TM
technical manual

USAMC
U.S. Army Materiel Command

USACHPPM
U.S. Army Center for Health Promotion and Preventive Medicine

USAPPC
U.S. Army Publications and Printing Command

Section II
Terms

DOD 6050.5-LR
The -LR version of the HMIS CD-ROM contains manufacturer's proprietary ingredient information. Distribution is restricted to protect the manufacturer's "trade secret". Access is restricted to environmental, safety and occupational personnel, and emergency response personnel.

Hazard Warning Label
Written, printed, or graphic material affixed to containers of hazardous materials to convey to personnel working with the material of the appropriate hazard warnings. Required by OSHA and implemented by DoD 6050.5H, Hazardous Chemical Warning Labeling System, and MIL-STD 129.

Hazardous material
See AR 200-1.

Hazardous Materials Information System (HMIS)
A data repository of safety, health, transportation and disposal information concerning HAZMAT used or procured by DoD components. The data base is administered by DLA and published quarterly on CD-ROM.

HMIS coordinator
Primary installation or activity point of contact to coordinate logistics, procurement, safety, medical, environmental and other offices per regulation.

Material Safety Data Sheet (MSDS)
Written or printed material concerning a hazardous chemical which is prepared per OSHA regulations Title 29, CFR, 1910.1200; FAR Part 23, Subpart 23.3; DFARS Subpart 223.3; and Federal Standard 313D.

Publication account code
Activity account code on file with the U.S. Army Publications and Printing Center, Baltimore, MD utilized for the distribution of publications and forms.

Section III
Special Abbreviations and Terms
This section contains no entries.

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This index is organized alphabetically by topic and by subtopic within a topic. Topics and subtopics are identified by paragraph number.

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